

Peer review policy of LOGOS POLYTECHNIKOS

The peer review of LOGOS POLYTECHNIKOS is anonymous. The reviewers don't know who the authors are and the authors don't know who the reviewers are. A reviewer's contact information can be passed to the author after the prior reviewer's approval.

Before publishing, each contribution is reviewed by two reviewers according to the following criteria:

- topicality, interest, utility
- originality
- professional level
- language and stylistic level

Both reviews are sent before issuing the paper to its author/authors via electronic mail. Signed review copies are archived by the editors. The peer review process is initiated after the deadline for gathering the papers for a particular issue (cf. further). **The reviews are sent to the contributors usually within six weeks from the peer review initiation.**

The outcomes of the peer review process can be as follows:

- Only papers **recommended in the single-blind review by both reviewers for a publication without any changes** and approved by the editors are accepted to go to press.
- **One reviewer or both reviewers recommend publishing the text after making adjustments.** In such a case the contributor is asked to consider the reviewers' comments and recommendations and to revise the text.
- If **one of the reviewers recommends publishing the paper and the other does not**, the final decision is made by the editors. The paper may be rejected or accepted after making adjustments which reflect the recommendation in the negative review. In case the two reviewers' opinions differ significantly, the editors may require the third review.

In case of mild adjustments, the revised text is assessed before publishing only by the editors and is not sent to the reviewers for the second time. If the recommended adjustments of the paper are vast and significant, the adjusted paper is re-involved in the peer review to be re-assessed.

- The papers which are **rejected by both reviewers** are not accepted for a publication. The rejected paper may be resubmitted and accepted for peer reviewing in any of the future thematically-complying issues after the flaws are removed.

Author's response to peer reviews

If a contributor disagrees with the reviewer's conclusions (or does not wish to reflect a reviewer's comments in his/her text for any other reason), he/she sends his/her reasoning to the editors based on his/her considering the sent reviews. The following steps are decided by the editors after they consider the sent reasoning. The option of defending one's own attitude is open to authors so that the highest possible level of objectivity of the peer review process is guaranteed.

The reviewer of the Journal LOGOS POLYTECHNIKOS can be any person who:

- is not employed by the College of Polytechnics Jihlava
- does not publish in the journal issue for which he/she writes a review at the same time
- is an expert in the given field
- is neither involved in any conflict of interest nor kept from independent and objective reviewing by any other reasons

Submission of a manuscript for a publication

The contributions may be sent to the editors at any time. A submitted contribution is, subsequently, accepted for a peer review for the nearest thematically-complying issue. If the publication in the nearest issue is not possible for capacity reasons, the contribution is reviewed for the following issues. The order is based on the principle of time-based competition.

Peer review is open for the contributions which:

- comply thematically with the journal focus
- have not been published before
- are scientific or expert texts
- are formatted to meet the editorial template
- contain all the items defined in the editorial template

Submitted contributions are firstly assessed by the editors in terms of meeting the formal criteria. If necessary, the contributor may be asked for an adjustment and completion of the submitted text even before it is passed to reviewers. The texts which are not suitable for a publication in LOGOS POLYTECHNIKOS are not forwarded for peer reviewing.

The journal structure is not open for publication of informative texts and for other types of non-reviewed contributions.

No contributions which are submitted after a deadline of a particular issue are accepted for the respective peer review proces.

Deadlines for submitting contributions to individual issues are as follows:

Issue	Thematic focus of the issue	deadline
1	Nursing care, midwifery and other healthcare branches <i>Issue 1 is published in March of the following calendar year</i>	31 Oct
2	Nursing care, midwifery and other healthcare branches, sociology, sport, psychology, social work <i>Issue 2 is published in June of the calendar year of the deadline</i>	31 March
3	Economy, management, marketing, statistics, operational research, financial mathematics, insurance, tourism, regional development, public administration <i>Issue 3 is published in September of the calendar year of the deadline</i>	31 May
4	Electrical engineering, information science, mathematics, foreign languages <i>Issue 4 is published in December of the calendar year of the deadline</i>	31 Aug