

Instructions for authors

Journal characteristics

LOGOS POLYTECHNIKOS (ISSN 1804-3682) is an academic reviewed journal serving for publishing activities of the academic staff of College of Polytechnics Jihlava and other colleges, universities and research organisation. It is included in the List of reviewed non impacted periodicals published in the Czech Republic. The journal has been published four times a year since 2010. Individual issues are thematically focused as mentioned in the list below.

Character of published contributions and formal aspects

Academic articles, treatises, survey studies, reviews and other types of scientific contributions can be published in the Czech, Slovak and English language. Only original texts that have not been published before are accepted.

Contributions thematically corresponding to the journal focus and formally adapted to the editorial template will be accepted for the review process. The template is available for download at: <https://en.vspj.cz/international/logos-polytechnikos>

Academic texts from the fields of economy, management, marketing, statistics, operational research, financial mathematics, insurance, tourism, regional development, public administration, electrical engineering, information science, mathematics, foreign languages, sociology, sports, psychology, social work and healthcare can be published.

Recommended extent of the contribution

The extent of a single contribution should not be more than 30,600 characters. Larger extent contribution can be accepted for the review process after prior agreement.

Contribution submitting method

It is necessary to send contributions in electronic form in doc. or docx. formats to the address logos@vspj.cz, eventually to alena.setkova@vspj.cz

Deadlines and publication dates

Contributions can be sent in during the entire year. After delivery, they are included in the review process of the closest thematically corresponding issue. Deadlines for submitting contributions to individual issues are as follows:

Issue	Thematic focus of the issue	deadline
1	Nursing care, midwifery and other healthcare branches <i>Issue 1 is published in March of the following calendar year</i>	31 Oct
2	Nursing care, midwifery and other healthcare branches, sociology, sport, psychology, social work <i>Issue 2 is published in June of the calendar year of the deadline</i>	31 March
3	Economy, management, marketing, statistics, operational research, financial mathematics, insurance, tourism, regional development, public administration <i>Issue 3 is published in September of the calendar year of the deadline</i>	31 May
4	Electrical engineering, information science, mathematics, foreign languages <i>Issue 4 is published in December of the calendar year of the deadline</i>	31 Aug

Recommended citation method

Bibliographic citations and references are recommended to structure according to valid versions of ČSN ISO 690 and ČSN ISO 690-2 and their appendices.

If possible avoid referring to footnotes in the text. The recommended citation style is referring by means of the “name, year of issue and page number” system, e.g. (Novák, 2015, p. 100), eventually (Novák, 2015a, p. 100)

Text formalities and formatting

Information on recommended structure and formatting of the text is available in editorial template. Different formatting should be limited to the extent necessary. The printed version of the journal is in black and white, the electronic version is published in colour.

A text must always include:

- (contribution name in Czech or Slovak)¹
- **contribution name in English**
- (key terms in Czech or Slovak)¹
- **key terms in English**
- (abstract in Czech or Slovak)¹
- **abstract in English**
- **full names of all authors of the contribution**
- **contact e-mail addresses of all authors of the contribution**
- **full names of workplaces of all authors of the contribution**
- **postal addresses of workplaces of all authors of the contribution**

Example:

Name and surname of the author (including academic and professional titles)

Name of the workplace of the author (university workplaces include also the name of department, eventually of the faculty)

Postal address of the workplace:

Street name, number

Town, zip code

E-mail address of the author

1. Czech (Slovak) translation of the name of the article, abstract and key words is not required in the cases when the author is not a Czech or Slovak native speaker.

If the delivered text does not include some of the above mentioned formalities, the author will be asked to supply them.

Review process

Before publishing, each contribution is reviewed by two reviewers according to the following criteria:

- topicality, interest, utility
- originality
- professional level
- language and stylistic level

Before publishing a contribution, both reviews will be sent to its authors by e-mail. At the same time, the authors may be asked to consider possible objections and recommendations from the reviewer and asked to adjust the text of the contribution.

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