**United Kingdom – Moray College**

# Basic Information:

University of the Highlands and Islands contains many colleges and research centres spread across Scotland. Moray College as a part of UHI is located in Elgin, north-eastern Scotland. Elgin is an administrative and commercial centre for Moray council area.

# Useful links:

Official website of Moray College: <http://www.moray.uhi.ac.uk/>

University of the Highlands and Islands official website: <http://www.uhi.ac.uk/en>

Information for Erasmus Students: <http://www.moray.uhi.ac.uk/studying-at-mc/international/erasmus_english.pdf>

Leaflet about Moray College: <http://www.moray.uhi.ac.uk/studying-at-mc/prospectus>

# Transport:

* you can reach Elgin either by train, or by bus (see more travel information: <http://www.moray.uhi.ac.uk/about-us/local-area/travel-information>)
* to get to the UK you have plenty of options, e.g.:
	+ plane from Prague to Edinburgh ([www.easyjet.com](http://www.easyjet.com)) + train to Elgin
	+ bus from Prague to London ([www.studentagency.cz](http://www.studentagency.cz)) and from London to Edinburgh (<http://uk.megabus.com> or [http://www.nationalexpress.com](http://www.nationalexpress.com/)) + train to Elgin
	+ train connection: <http://www.raileasy.co.uk/>

# Syllabi:

Contact International office of VŠPJ or Moray College for a detailed course module list with descriptions. Particular courses can be found here: <http://www.moray.uhi.ac.uk/courses>.

# The courses:

You will choose the courses right after your arrival to Moray College. Examples of taught subjects can be found below.

## Business and Communication

* Accounting
* Administration and Information Skills
* Administration in Information Technology
* Book-keeping
* Business
* Business and Management
* Financial Accounting
* Information Technology in Business
* Management Accounting
* Office Administration
* Office Management and Information Technology

## Computing and IT

* Computer Science
* Computing
* Digital Media Computing
* Digital Skills
* European Computer Driving Licence
* Interactive Media
* Visual Communication

# Winter semester / summer semester

Academic calendar at Moray College is divided into two semesters.

## Semester one

Semester 1 starts in the middle of September and continues to the end of January. In academic year 2014/2015 semester dates are 8.9.2014 – 23.1.2015. If your home institution requires you to be back in January you should inform Moray College during the stage of applying. They can make special arrangements for your assessments to be made before the Christmas break.

## Semester two

Semester 2 starts in February and finishes in early June. In academic year 2014/2015 semester dates are 26.1.2015 – 5.6.2015.

# Exams:

The dates of your exams can be found at this address: <http://www.uhi.ac.uk/en/students/academic-calendar>.

# Application and registration:

Firstly you have to apply at your home institution. If you are nominated, the application is sent to Moray College via post by your Erasmus+ coordinator. You have to send these documents:

* Application form (<http://www.uhi.ac.uk/en/studying-at-uhi/international/study-abroad/Exchange-Study-Abroad-Application-to-UHI-1.pdf>)

# Deadline for applications:

1st semester (Autumn) entry 15 April

2nd semester (Spring) entry 15October

# Arrival and accommodation:

If you need any help with orientation, Student Guidance Service will help you. Student Guidance Service is run by a supportive and friendly team who are there to ensure that your time there is as enjoyable and successful as possible. In case you need their services contact them via mail Student.Services@moray.uhi.ac.uk.

## Accommodation:

Despite Moray College does not have any own student accommodation, it provides a list of accommodation options on its website (<http://www.moray.uhi.ac.uk/students/local-resources/StudentAccommodation2013.2014.pdf>)

# Holidays:

* 1 January New Year’s Day
* 2 January New Year Holiday
* *variable* Easter Monday
* *variable*  Good Friday
* 2nd Monday in April Spring Holiday (local)
* 1st Monday in May Early May Bank Holiday / Labour Day / May Day
* Last Monday in May Spring Holiday (official bank holiday)
* Last Monday in June Fair Holiday (local)
* 1st Monday in August Summer Holiday (official bank holiday)
* 1st Monday in September Late Summer Holiday (local)
* 3rd Monday in October Autumn Holiday (local)
* 30 November St. Andrew’s Day
* 25 December Christmas Day
* 26 December Boxing Day
* *October break for one week*
* *Christmas break for two weeks*
* *Easter break for two weeks*

# Don’t forget to pack:

* Identity card
* Health insurance card
* Student card
* Debit / credit card

# International office contact:

Moray College

Moray Street, Elgin, Moray IV30 1JJ

Tel: +44 (0)1343 576000

## Administrative Assistant – Erasmus+

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