**Polytechnic Institute of Setubal**

## Basic information:

Setubal is the fifth biggest city in Portugal. This city is situated 30 kilometres from Lisbon, in fact in the Lisbon region. It is a coastal town, known for its fishing activities, traditions and industrial area. The Polytechnic Institute of Setubal was established in 1979 and began operating in 1981. It comprises 5 Schools – Technology of Setubal, Education, Health, Business and Administration and Technology of Barreiro.

## Useful links:

* Official website:
	+ <http://www.ips.pt/ips_si/web_page.inicial>
* Useful information for Erasmus students:
	+ <http://www.ips.pt/ips_si/web_base.gera_pagina?P_pagina=29906>

## Transport:

* **By plane –** to Lisbon from Prague <http://www.flytap.com/CeskaRepublika/cs/Homepage>
* **By bus** – It is easy to get from Lisbon to Setúbal because there are several buses going from Lisbon to Setubal every day (almost every hour a day). There are also buses that serve the surrounding area of towns.
* **By train** - You can access Setubal by trains from Lisbon, and also most towns in the surrounding area. You also have lots of trains from anywhere to Lisbon, if there is not a direct train to Setubal, you might consider getting one to Lisbon, and then to Setubal.
* **Bus and train connections** – [www.cp.pt](http://www.cp.pt)

## The courses and their syllabi:

<https://www.si.ips.pt/esce_si_uk/planos_estudos_geral.formview?p_pe=22>

## Academic year:

The academic year is divided into 2 parts – **AUTUMN SEMESTER** and **SPRING SEMESTER**. Usually, the autumn semester starts in the middle of September and ends in January next year. Then, in February there is a break for exams. The spring semester starts in February/March and ends in June. The exams take place in July.

## Application and registration:

Firstly you have to apply at your home university. If you are nominated, following document need to be sent:

* Student Application form (fill out this form electronically)
* 2 Learning Agreements – stamped and signed (fill out this form electronically)
* Copy of your ID Card or passport
* Copy of the European Health Insurance Card or private health insurance
* 1 original photo

## Deadline for applications:

* Autumn semester/Academic Year: 30th June
* Spring semester: 30th November

## **Accommodation**

The Centre for Internationalization and Mobility of the Polytechnic Institute of Setubal (CIMOB-IPS) **will not take responsibility for your accommodation.**

Here are some options:

**Santiago’s Students Residence** runs by IPS Students Welfare Services (SAS), located about 2 km far from IPS Campus in Setubal – there’s a bus, leaving from Setubal, which stops near the Students Residence and near the Campus. I you wish to stay there you have to fill and send Accommodation Request Mobility Program Students. The Students Residence Accommodation Regulation (English) is available at:

 http://www.ips.pt/ips\_si/web\_gessi\_docs.download\_file?p\_name=F1515905468/Residence-Regulations (PDF 73KB).pdf

You may also contact some Real Estate Agencies, for example:

* [www.aminhagencia.com](http://www.aminhagencia.com)
* [www.era.pt](http://www.era.pt)

More information about accommodation on the following website: <http://www.ips.pt/ips_si/web_base.gera_pagina?P_pagina=30590>

## **Holiday:**

1January **New Year’s Day**

*variable* **Carnival**

variable **Easter** (Good Friday, Easter)

25April **Freedom day**

1 May **Labour Day**

10 June **Portugal day**

15August **Assumption**

8December **Immaculate Conception**

25December **Christmas day**

## Don’t forget to pack:

* Identity card
* Health insurance card
* Student card
* Debit / credit card

## International office contact:

**Ms. Maria Ferreira**- Erasmus Incoming Students
- Cooperation with IPS Academic

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**Ms. Sandrina Moreira**

* mobility coordinator for School of Business and Administration = question about the courses

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